



# Meeting Minutes

Minutes are only to be altered by a representative of Seattle Euskal Etxea, and only upon request of other participant(s) listed below.

Seattle Euskal Etxea  
1123 NE 180<sup>th</sup> St.  
Shoreline, WA 98155

<http://www.seattleeuskal.org/contact-information/>

## Seattle Eusak Etxea / Seattle Basque Club Monthly Meeting Minutes

Date	Start	End	Next Meeting	Next Time	Prepared By	Title
6/7/2011	7:00 P	8:30 PM	7/12/2011	6:30 PM	Fran Michelena	Secretary

Purpose	Location	Next Location
Monthly Board Meeting	Amaya Michelena's House	Joe Guerricabeitia's house

### Participants:

Joe Guerricabeitia – President	Debbie Coscorrosa – Director
Amaya Michelena – Vice President	Michelle Errecart – Director
Gaizka Mallea – Treasurer	Marilou Michelena – Director
Fran Michelena – Secretary	Dannielle Bock-Grande – Director

### Meeting Item

#### Old Business

#### FINANCIAL STATUS

5-3-11

Gaizka reported the following:

Current Balance: \$4200

Nabo Membership Fee(s): \$375

#### SPRING DINNER RECAP

5-3-11

Amaya reported that the group received \$260 of the original \$300 deposit. She stated the \$40 taken out was for use of the room used for the Mus tournament.

The group agreed the venue was successful and would be suitable for future events. Gaizka suggested audio should be improved for announcements and music. Fran stated he felt the board should consider holding the space for a longer time. Amaya pointed out the need for a better organized clean-up crew. She stated that clean-up was primarily handled by Conchita Michelena, Lori Larrechea, and the Uribe family.

The group agreed to send thank you notes to a select group of individuals who helped at the spring dinner. It was decided that it would be appropriate to purchase gifts for Conchita Michelena and the Larrechea family (see item, "THANK YOU GIFTS FOR BASQUE DINNER"). Amaya stated she would create a list of people that should receive thank you cards for their help at the Spring Dinner. She stated she would bring the thank you cards to the next SEE board meeting.

ACTION: Amaya to create list of people to deliver thank you cards to and procure thank you cards.

6-7-11

Amaya brought thank you cards which the board signed during the meeting. Amaya will send out the cards prior to the next SEE meeting.

\*THIS ITEM WILL BE CLOSED AND WILL NOT APPEAR IN SUBSEQUENT MINUTES\*

#### EUSKARA CLASSES

5-3-11

Amaya reported that two classes remain for Euskara language class. Amaya and Michelle both agreed the class has been beneficial and would like to carry it forward to a second class. Joe stated that he has a short list of people in the academic community who might be able to help promote the class. He stated he will contact those individuals to see if they can help. Amaya stated that future classes might combine a beginners group with the current group.

The board nominated Amaya to take the responsibility of Euskara Chairperson and she accepted. She stated she will contact Gure, who is the current instructor, to see if she can continue and possibly teach some classes in person. Michelle expressed interest in holding future classes on a weekday rather than the weekend, when people will likely



## Meeting Item

be busy during the summer months. Amaya stated she would check with Itxaso on the possibility of meeting on a week day.

ACTION: Amaya to inquire about future meetings and report to group.

6-7-11

Amaya reported that she will contact Gure regarding future Basque classes. Debbie stated that she may have a second contact, Amaia, who can possibly teach Basque classes. Amaya stated that the goal will be to have Basque classes available this summer on week days.

## MUS

5-3-11

The board nominated Fran to take the responsibility of Mus Chairperson and he accepted. Fran suggested the possibility of holding a SEE Mus tournament at Clallam Bay during Clallam Bay-Seki Fun Days. Joe stated he has a list of people who might be interested in playing Mus. He stated he would email Fran the list.

Joe stated that he and Nate Michelena will be representing SEE at the NABO Mus tournament in Caruthers, CA. He stated a rough estimate for the cost of the trip will be \$1300 for hotel and transportation for two people. The board agreed to reimburse Joe and Nate \$600. The group agreed that revenue from future Mus tournaments can be used to reimburse the balance of the trip.

6-7-11

Fran stated that he has reached out to the Clallam Bay Chamber of Commerce and the Clallam Bay-Seki Fun Days committee regarding the use of venues for a potential MUS tournament during Clallam Bay-Seki Fun Days. He stated he would like to have a 50/50 tournament hosted at the Clallam Bay Lion's Club. He stated that this may not be possible as poker tournaments are often held there during Fun Days. The group agreed that the location of the Basque picnic would be adequate if the Lion's Club is not available.

## CLUB NAME CHANGE

5-3-11

The board discussed the possibility of changing the name of the club. Joe stated that if a name change is going to be made now is the best time to do so, before the paperwork for Articles of Incorporation are submitted. Fran suggested renaming the club 'Washington State Basque Club.'

The group voted and it was decided not to change the name of the club. In an effort to represent other parts of Washington State, language on the website and newsletters will read something to the effect of, "Seattle Basque Club: Serving the Washington State Basque Community."

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## SEE WEBSITE

5-3-11

Joe stated the person currently managing the website will no longer be involved. He stated SEE will need to find a new web developer. Joe voiced that his primary concern is to maintain a functional website during the transition from the current website to a new website.

The board nominated Amaya to take the responsibility of Website Chairperson and she accepted. Amaya stated she will contact David Trick on cost and implementation of a new website. Debbie stated she would contact PJ Ross, the original SEE website developer, to inquire about his availability and rates.

ACTION: Amaya to contact David Trick and request pricing.

ACTION: Debbie to contact PJ Ross and request pricing.

6-7-11

Joe stated he will transfer the existing website to WordPress as a temporary solution. Debbie stated, if necessary, PJ Ross would likely be willing to help with the website for free. Amaya stated that currently she will be seeking the services of David Trick to develop/design the new website. She stated David quoted her \$35 per hour, but did not have an approximate number of hours required for completion. Joe requested that Amaya provide an estimate to the group.

ACTION: Amaya to provide rough cost of website development to SEE board members.

## SUBMISSION OF ARTICLES OF INCORPORATION

5-3-11

Joe stated his goal is to submit Articles of Incorporation by the next SEE club meeting. He stated he will need the addresses of all SEE Board members to include in the paperwork.



**Meeting Item**

ACTION: Joe to submit Articles of Incorporation.

6-7-11

Joe stated that before Articles of Incorporation can be submitted, he would need a list of the board member's home addresses. The board members provided this information.

ACTION: Joe to submit Articles of Incorporation.

NEWSLETTER

5-3-11

The board nominated Michelle to take the responsibility of Newsletter Chairperson and she accepted. As Newsletter Chairman, Michelle will be responsible for quarterly distribution of the Newsletter.

Joe suggested the possibility of using email in lieu of mailing hard copies to members who value email over mailed hard copies. He stated his desire to explore this to reduce the cost of postage and printing. After discussion, the group agreed the value of having a hard copy of the newsletter is worth the added expense. It was agreed that the newsletter continue to be distributed via mail and email.

Joe expressed his interest in reducing printing costs. He stated currently the newsletter is printed on 11x17 paper in black and white. He stated it would be worth contacting Dannielle regarding a cheap printing location.

6-7-11

Michelle requested that past newsletters be sent to her so she can have a template to work off of.

The board agreed the next newsletter should be sent out the second week in July. The board discussed possible topics for the upcoming newsletter which included: Clallam Bay-Sekiu Fun Days, Capsula, Spring Dinner, Mus, selecting a family or club member for a bio.

ACTION: Michelle to organize articles for July newsletter.

BASQUE DANCERS

5-3-11

Joe stated he will send an email to the dance group as a general inquiry on status and potential needs.

6-7-11

Joe stated Jean and Toni are the contacts for the Basque dance group and any questions regarding related topics should be directed to either of them.

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BUFFALO NABO MEETING

5-3-11

Joe stated Jean Escoz will be able to attend the NABO meeting in Buffalo, NY. He stated Jean and his family are going to be in the area during that time anyway, and as such, has agreed to attend the meeting. Jean will provide report to the board summarizing the highlights of the meeting.

The board agreed to pay Jean \$200 as a reimbursement for the trip.

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CAPSULA TO PLAY IN SEATTLE

5-3-11

Joe stated that the Basque band, Capsula requested that they play for SEE. He stated they would play for free during their trip to Seattle. Joe stated that he responded to them saying the Basque Club would be willing to help in any way.

The board agreed to have Marilou follow up with the band and arrange a possible date and venue. Joe stated he would give Marilou the band's contact information.



**Meeting Item**

ACTION: Marilou to follow up with Capsula

6-7-11

Marilou stated she had attempted to make contact with Capsula, but was not successful. She stated she would try again and report back the board.

THANK YOU GIFTS FOR BASQUE DINNER

5-3-11

Joe suggested that SEE purchase gifts for Conchita Michelena and the Larrechea family in appreciation for their donations for the Basque Spring Dinner. Amaya suggested purchasing a paella cooker for Conchita. Debbie stated she and Michelle know Steve Winston, the owner of the Spanish Table in Seattle. She stated she would be willing to contact Steve to see if the Basque Club could get a paella cooker at a reduced rate.

Joe suggested purchasing a bottle of Carlos Primera for Felix Larrechea. Debbie stated she would check with an acquaintance of hers to see if it is possible to acquire a bottle.

The board agreed that it would be a good idea to present these gifts at the next Basque dinner. Amaya suggested getting gifts for Agustin and Mary K Michelena for their past contributions to SEE.

ACTION: Debbie to research cost of paella cooker and availability and cost of Carlos Primera.

6-7-11

Debbie presented the group with a list of potential paella cookers that are available at The Spanish Table. She stated that there is a large range of cookers, both in price and size. The board agreed that a 22 serving paella cooker that is \$200 or under would be acceptable for purchase.

The board agreed to purchase a bottle of whiskey for Felix Larrechea, a belt buckle for Agustin Michelena, and ear rings for Mary K Michelena.

ACTION: Amaya to research ear rings for Mary K.

ACTION: Fran to research belt buckles for Agustin.

**New Business**

BASQUE STUDENTS

6-7-11

Joe stated that two Basque students will be studying English in Seattle for four weeks beginning in July. He stated the director of the program has reached out to him in hopes of finding host families for the students. Joe requested that if anyone knows any families who would be willing to provide housing, to either contact him or Shelby Davdison of Compass USA.

SUMMER PICNIC 2012

6-7-11

Danielle suggested selecting a date and location for the 2012 Summer Picnic. She stated by doing so, SEE can guarantee a good location as well as creating the opportunity to advertise the date in upcoming calendars. The group agreed Lake Sammamish would be a suitable location for the 2012 summer picnic.

Amaya also stated that she would attempt to book the 2012 Spring Dinner at the Ballard Senior Center.

ACTION: Danielle to reserve a location at Lake Sammamish for the summer of 2012.

ACTION: Amaya to reserve Ballard Senior Center for Spring 2012 dinner.

**End of Meeting Minutes**

The above documents are our understanding of the items discussed in the above referenced meeting. Unless notice to the contrary is received, the notations will be considered acceptable and will be considered 'of the record.'