



# Meeting Minutes

Minutes are only to be altered by a representative of Seattle Euskal Etxea, and only upon request of other participant(s) listed below.

Seattle Euskal Etxea  
1123 NE 180<sup>th</sup> St.  
Shoreline, WA 98155

<http://www.seattleeuskal.org/contact-information/>

## Seattle Eusak Etxea / Seattle Basque Club Monthly Meeting Minutes

Date	Start	End	Next Meeting	Next Time	Prepared By	Title
7/12/2011	7:00 PM	8:30 PM	8/2/2011	6:30 PM	Fran Michelena	Secretary

Purpose	Location	Next Location
Monthly Board Meeting	Joe Guerricabeitia's house	Amaya Michelena's House

### Participants:

Joe Guerricabeitia – President	Debbie Coscorrosa – Director
Amaya Michelena – Vice President	Michelle Errecart – Director
Gaizka Mallea – Treasurer	Mariolu Michelena – Director
Fran Michelena – Secretary	Dannielle Bock-Grande – Director

### Meeting Item

#### Old Business

#### FINANCIAL STATUS

7-12-11

Gaizka reported the following:

Current Balance: \$4200

\$700 expected expenses

Gaizka to check with Toni on \$50 reimbursement for trip to Mt. Baker.

#### EUSKARA CLASSES

5-3-11

Amaya reported that two classes remain for Euskara language class. Amaya and Michelle both agreed the class has been beneficial and would like to carry it forward to a second class.

Joe stated that he has a short list of people in the academic community who might be able to help promote the class. He stated he will contact those individuals to see if they can help. Amaya stated that future classes might combine a beginners group with the current group.

The board nominated Amaya to take the responsibility of Euskara Chairperson and she accepted. She stated she will contact Gure, who is the current instructor, to see if she can continue and possibly teach some classes in person. Michelle expressed interest in holding future classes on a weekday rather than the weekend, when people will likely be busy during the summer months. Amaya stated she would check with Itxaso on the possibility of meeting on a week day.

ACTION: Amaya to inquire about future meetings and report to group.

6-7-11

Amaya reported that she will contact Gure regarding future Basque classes. Debbie stated that she may have a second contact, Amaia, who can possibly teach Basque classes.

Amaya stated that the goal will be to have Basque classes available this summer on week days.

#### MUS

\*SEE PREVIOUS MINUTES FOR ITEMS REMOVED HERE\*

6-7-11

Fran stated that he has reached out to the Clallam Bay Chamber of Commerce and the Clallam Bay-Sekiu Fun Days committee regarding the use of venues for a potential MUS tournament during Callam Bay-Sekiu Fun Days. He stated he would like to have a 50/50 tournament hosted at the Clallam Bay Lion's Club. He stated that this may not be possible as poker tournaments are often held there during Fun Days. The group agreed that the location of the Basque picnic would be adequate if the Lion's Club is not available.

7-12-11

Joe stated that a Mus tournament will be held at the Yakima Summer picnic. He stated this will be a 50/50 tournament with the winnings being split evenly between the club the and the winners.



**Meeting Item**

SEE WEBSITE

5-3-11

Joe stated the person currently managing the website will no longer be involved. He stated SEE will need to find a new web developer. Joe voiced that his primary concern is to maintain a functional website during the transition from the current website to a new website.

The board nominated Amaya to take the responsibility of Website Chairperson and she accepted. Amaya stated she will contact David Trick on cost and implementation of a new website. Debbie stated she would contact PJ Ross, the original SEE website developer, to inquire about his availability and rates.

ACTION: Amaya to contact David Trick and request pricing.

ACTION: Debbie to contact PJ Ross and request pricing.

6-7-11

Joe stated he will transfer the existing website to WordPress as a temporary solution. Debbie stated, if necessary, PJ Ross would likely be willing to help with the website for free. Amaya stated that currently she will be seeking the services of David Trick to develop/design the new website. She stated David quoted her \$35 per hour, but did not have an approximate number of hours required for completion. Joe requested that Amaya provide an estimate to the group.

ACTION: Amaya to provide rough cost of website development to SEE board members.

7-12-11

Joe stated he and Amaya are in the process of creating a new website with the help of David Trick. He stated this site utilizes the web template system, WordPress. He stated he and Amaya will help David transfer all the content from the existing website to the new website.

SUBMISSION OF ARTICLES OF INCORPORATION

5-3-11

Joe stated his goal is to submit Articles of Incorporation by the next SEE club meeting. He stated he will need the addresses of all SEE Board members to include in the paperwork.

ACTION: Joe to submit Articles of Incorporation.

6-7-11

Joe stated that before Articles of Incorporation can be submitted, he would need a list of the board member's home addresses. The board members provided this information.

ACTION: Joe to submit Articles of Incorporation.

7-12-11

Debbie stated she and Michelle likely had paperwork for articles of incorporation for the last time the club went through this process. Joe requested that they aid him in finalizing the paperwork. Debbie and Michelle both stated they would be available to help.

NEWSLETTER

\*SEE PREVIOUS MINUTES FOR ITEMS REMOVED HERE\*

6-7-11

Michelle requested that past newsletters be sent to her so she can have a template to work off of.

The board agreed the next newsletter should be sent out the second week in July. The board discussed possible topics for the upcoming newsletter which included: Clallam Bay-Sekiu Fun Days, Capsula, Spring Dinner, Mus, selecting a family or club member for a bio.

ACTION: Michelle to organize articles for July newsletter.

7-12-11

Michelle handed out copies of the newsletter for review. Giaska stated he would be in charge of distribution of the newsletters.

Michelle requested cost information for past newsletters so she can develop budgeting goals for future newsletters.



**Meeting Item**

CAPSULA TO PLAY IN SEATTLE

5-3-11

Joe stated that the Basque band, Capsula requested that they play for SEE. He stated they would play for free during their trip to Seattle. Joe stated that he responded to them saying the Basque Club would be willing to help in any way.

The board agreed to have Marilou follow up with the band and arrange a possible date and venue. Joe stated he would give Marilou the band's contact information.

ACTION: Marilou to follow up with Capsula

6-7-11

Marilou stated she had attempted to make contact with Capsula, but was not successful. She stated she would try again and report back the board.

7-12-11

Marilou stated she had made multiple attempts to contact Capsula members, with no success. The group agreed this would not be a priority and would not take further action unless contact was made by Capsula.

\*THIS ITEM WILL BE CLOSED AND WILL NOT APPEAR IN SUBSEQUENT MINTUTES\*

THANK YOU GIFTS FOR BASQUE DINNER

5-3-11

Joe suggested that SEE purchase gifts for Conchita Michelena and the Larrechea family in appreciation for their donations for the Basque Spring Dinner. Amaya suggested purchasing a paella cooker for Conchita. Debbie stated she and Michelle know Steve Winston, the owner of the Spanish Table in Seattle. She stated she would be willing to contact Steve to see if the Basque Club could get a paella cooker at a reduced rate.

Joe suggested purchasing a bottle of Carlos Primera for Felix Larrechea. Debbie stated she would check with an acquaintance of hers to see if it is possible to acquire a bottle.

The board agreed that it would be a good idea to present these gifts at the next Basque dinner. Amaya suggested getting gifts for Agustin and Mary K Michelena for their past contributions to SEE.

ACTION: Debbie to research cost of paella cooker and availability and cost of Carlos Primera.

6-7-11

Debbie presented the group with a list of potential paella cookers that are available at The Spanish Table. She stated that there is a large range of cookers, both in price and size. The board agreed that a 22 serving paella cooker that is \$200 or under would be acceptable for purchase.

The board agreed to purchase a bottle of whiskey for Felix Larrechea, a belt buckle for Agustin Michelena, and ear rings for Mary K Michelena.

ACTION: Amaya to research ear rings for Mary K.

ACTION: Fran to research belt buckles for Agustin.

7-12-11

Amaya stated she had not yet found earrings for Mary K. Fran stated he had found someone that could make belt buckles, but the price for a single belt buckle was over \$150. He stated the cost per belt buckle goes down dramatically as more are purchased.

BASQUE STUDENTS

6-7-11

Joe stated that two Basque students will be studying English in Seattle for four weeks beginning in July. He stated the director of the program has reached out to him in hopes of finding host families for the students. Joe requested that if anyone knows any families who would be willing to provide housing, to either contact him or Shelby Davdison of Compass USA.

SUMMER PICNIC 2012

6-7-11

Danielle suggested selecting a date and location for the 2012 Summer Picnic. She stated by doing so, SEE can guarantee a good location as well as creating the opportunity to advertise the date in upcoming calendars. The group agreed Lake Sammamish would be a suitable location for the 2012 summer picnic.



**Meeting Item**

Amaya also stated that she would attempt to book the 2012 Spring Dinner at the Ballard Senior Center.

ACTION: Danielle to reserve a location at Lake Sammamish for the summer of 2012.

ACTION: Amaya to reserve Ballard Senior Center for Spring 2012 dinner.

**New Business**

BASQUE CONGRESS CANDIDATES

7-12-11

Joe stated the Basque World Congress is preparing to elect a new member to represent our area. He stated he would email the board a list of candidates with descriptions and requested that the board respond to him with their vote. He stated he would then compile the votes and pass along the SEE's vote for representation.

ACTION: Joe to email list of candidates to SEE board members.

BASQUE DANCERS AS OFFICIAL SECTION OF SEE

7-12-11

Joe proposed that the SEE Board decide whether the Basque dancers should become an official section of SEE. He stated the benefits for this would be greater opportunities for funding. He stated the dance group has requested funding in the past and would not be eligible unless they were directly associated with SEE. The board agreed to hold off on an official decision in order to discuss the issue with leaders of the dance group.

SUMMER PICNIC AUGUST 2011

7-12-11

Amaya reminded the board that this year's summer picnic would be held in Yakima Saturday, August 13<sup>th</sup>. She stated the picnic would need to end by 6:00 PM.

**End of Meeting Minutes**

The above documents are our understanding of the items discussed in the above referenced meeting. Unless notice to the contrary is received, the notations will be considered acceptable and will be considered 'of the record.'